

Human Resources Committee Agenda
Jefferson County Courthouse, Conference Room C2003
311 S Center Avenue
Jefferson, WI 53549
Tuesday, January 20, 2026, at 8:30 a.m.

[**Join the TEAMS meeting now**](#)

Meeting ID: 228 204 581 460 4

Passcode: in7Cq3Lm

Committee Members: James Braughler, Chair; Joan Callan, Kirk Lund, Matthew Tracy, and Karl Zarling, Vice Chair

1. Call to order
2. Roll call (*establish a quorum*)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (*Members of the Public who wish to address the Committee on specific agenda items must register their request at this time*)
6. Approval of December 16, 2025, Minutes
7. Communications
8. Discussion on 2027, 2028, 2029, and 2030 Wages for Elected Officials: Sheriff and Clerk of Courts.
9. Discussion on amending Personnel Ordinance HR0360 regarding Department Head Hours.
10. Discussion regarding updating the Personal Ordinance for Jefferson County.
11. Convene into closed session for discussion and possible action pursuant to Wisconsin State Statute section 19.85(1)(e), "...conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on labor negotiation strategy with the Jefferson County Deputy Sheriff's Association and Jefferson County Supervisors Association
12. Reconvene into open session for possible action on items discussed in closed session
13. Review of December 2025 monthly financial reports for Human Resources and Safety
14. Report from Interim Human Resources Director to include Requests to fill vacant positions, Emergency Help requests, Extra steps and/or benefits for new hires and current positions, Update of Leaves of Absences requests, and Update on Human Resources Department activities
15. Discussion and possible action on tentative future meeting schedule and agenda items.
16. Adjournment

Next scheduled meetings:

Tuesday, February 17, 2026, at 8:30 a.m.

Tuesday, March 17, 2026, at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.